



Facility

Name: *Los Lunas GRADS CDC* **License Number:** *64483*
Address: *32 Sun Valley Rd, Los Lunas, NM 87031*
Phone: *5058662453* **Fax:** **E-mail:** *n/a*

License Information

Type: *2 Star + Child Care Center* **Status:** *Licensed* **Issue Date:** *01/16/2018* **Expiration Date:** *01/03/2019*

Capacity

Over Age 2: *15* **Under Age 2:** *25* **Night Care:** *0* **Playground:** *15*
Square Footage: *0*

Census

Over 2: *1* **Under 2:** *2*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>7:15 AM - 2:45 PM</i>	Tuesday <i>7:15 AM - 2:45 PM</i>	Wednesday <i>7:15 AM - 2:45 PM</i>	Thursday <i>7:15 AM - 2:45 PM</i>	Friday <i>7:15 AM - 2:45 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *11/05/2018* **Time In:** *10:00 AM* **Time Out:** *12:00 PM* **Purpose:** *Annual*

Licensing:

8.16.2.11 A Types of Licenses *Not Inspected*
 8.16.2.11 B Renewal of License *Not Inspected*
 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*

Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*

Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities *Not Inspected*

Complaints:

8.16.2.18 D Complaints *Not Inspected*

Licensure Requirements for Centers:

8.16.2.21 A Licensing Requirements *Compliance*

8.16.2.21 B Capacity of Centers *Compliance*

8.16.2.21 B (3)c Capacity of Centers *Compliance*

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements for Centers:

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Compliance*

8.16.2.22 C Policy and Procedures *Compliance*

8.16.2.22 D Family Handbook *Compliance*

8.16.2.22 E Children's Records *Compliance*

8.16.2.22 F Personnel Records **Non-compliance**

Personnel

8.16.2.22.F.1.q.:*Form I-9, employment eligibility verification.*

Finding

Deadline: 12/05/2018

From the review of staff records, it was determined that [] out of 2 staff records does/do not include the required Form I-9. See Staff Records 8.16.2.22 form for staff missing the form.

Corrective Action Plan

The center will obtain Form I-9s from all staff and maintain them in their personnel files.

8.16.2.22.F.1.n.:*written plan for ongoing professional development for each educator, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals; and*

Personnel (continued)

Finding

Deadline: 12/05/2018

From the review of staff records, it was determined that 1 out of 2 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

8.16.2.22 G Personnel Handbook

Compliance

Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services and Care of Children in Centers:

8.16.2.24 A Guidance

Compliance

8.16.2.24 A1 Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Non-compliance

I/T Classroom

8.16.2.24.C.2.:Cribs will meet federal standards and be kept in good repair. The center will not use plastic bags or lightweight plastic sheeting to cover a mattress and will not use pillows in cribs. Stacking cribs is prohibited.

Finding

Deadline: 12/05/2018

The center does not have a crib for each infant in care that is in good repair. Several cribs are being used for storage

Corrective Action Plan

An adequate number of suitable cribs will be provided.

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

Services and Care of Children in Centers: *(continued)*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas ***Non-compliance***

Outdoor Play

8.16.2.24.J.4.: *Playground equipment shall be inspected and inspections documented weekly.*

Finding

Deadline: 12/05/2018

The playground equipment isn't inspected weekly.

Corrective Action Plan

The facility will hold weekly inspections of their playground equipment.

Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements *Compliance*

8.16.2.25 B Meals and Snacks *Compliance*

8.16.2.25 B3 Meals and Snacks *Compliance*

8.16.2.25 C Menus *Compliance*

8.16.2.25 D Kitchens *Compliance*

8.16.2.25 E Meal Times *Compliance*

Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene *Compliance*

8.16.2.26 B First Aid Requirements *Compliance*

8.16.2.26 C Medication *Compliance*

Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers *Compliance*

Building, Ground and Safety Requirements for Centers:

8.16.2.29 A Housekeeping *Compliance*

8.16.2.29 B Pest Control *Compliance*

8.16.2.29 C Mechanical Systems *Compliance*

8.16.2.29 D Water and Waste *Compliance*

8.16.2.29 E Lighting, Lighting Fixtures and Electrical *Compliance*

Building, Ground and Safety Requirements for Centers: (continued)

8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Mark Prizzi*



Facility Representative: *Julie Dutchover*